

First Name Last Name

Woodbury, NJ | (856) xxx-xxxx | [email address]

EDUCATION

Rutgers University, College of Arts & Sciences

Camden, NJ

Bachelor of Arts, Psychology

May 20xx

Minor: Criminal Justice

GPA: 3.2

Dean's List: Fall 2020, Spring 2021

Gloucester County College

Sewell, NJ

Associate in Arts & Sciences, Psychology

May 20xx

GPA: 3.6

EXPERIENCE

Legacy Treatment Centers

Deptford, NJ

Residential Counselor, Gloucester Community Residence

Sept 2023 – Present

- Advocate for teenage girls with behavioral issues
- Support therapeutically designed home and recreational activities
- Participate as an active member of the Treatment Team
- Created new behavior modification program

Bancroft

Voorhees, NJ

Residential Assistant

January 2022 – August 2022

- Provided supervision, guidance, instruction, skill building, and rehabilitation to adults with disabilities
- Kept detailed records of residents' progress

Torrid

Deptford, NJ

Sales Associate

June 2019 – December 2020

- Exceeded sales goals on regular basis
- Received commendation for providing excellent customer service

SKILLS

Fluent in Spanish (written & verbal)

Microsoft Office: Word, Excel, Outlook, PowerPoint First

Aid/CPR/AED Certified