

EMMY ENGLISH

Camden, NJ | XXX-XXX-XXXX | EmmyEnglish@email.com | Portfolio | LinkedIn

OBJECTIVE

Entry level position in public relations where skills in communications, marketing, and building relationships can benefit company's reputation and clientele.

EDUCATION

B.A. English, Minors: Communication & Spanish

May 2024

Rutgers University – College of Arts & Sciences

Camden, NJ

3.5 GPA, Dean's List, Recipient of Way To Write Scholarship

Studied Spanish poet Federico García Lorca in Barcelona, March 20XX

A.A., Liberal Arts & Sciences, Communications Concentration

May 2022

Camden County College

Blackwood, NJ

GPA: 3.8

RELEVANT EXPERIENCE

Editorial and Communications Intern

September 2023 – Present

Root Quarterly

Philadelphia, PA

- Research, develop and write stories assigned by EIC and editorial team to have a published piece in a 20XX issue of Root Quarterly.
- Offer social media support across platforms (Twitter, Facebook, Instagram) and updates websites regularly including uploading new issues and articles to The RQ Review.
- Create relationships with new artists within the Philadelphia community; build a database and research contact information for writers, contributors, and featured artists and businesses.

Editor-in-Chief

Fall 2023 – Spring 2024

Gleaner Independent Student Newspaper, Rutgers University – Camden

Camden, NJ

- Assisted in transition to virtual medium including posting news directly to Instagram and developing a Gleaner website.
- Directed recruiting of new writers and staff; educated them on news writing style.
- Responsible for writing articles on a variety of campus and community events to inform and engage the student body.

Social Media Intern

May 2023 – September 2023

Notreal Public Relations

Remote

- Drafted and created of engaging social media content for multiple client platforms.
- Interacted with social media communities for clients, responded to common questions.
- Identified online trends within social media which were leveraged for client goals.
- Measured and reported on the impact of social media activities on brand campaigns.
- Participated in brainstorming session and miscellaneous administrative work.

SKILLS

- Developed technical skills in MS Word, MS Excel, WordPress, social media, and Adobe InDesign
- Conversational in Spanish