CHANCELLOR'S DISSERTATION COMPLETION AWARD

Application Instructions

Doctoral Students: Complete all sections in Part A of this Application Form (pages 2-3) including uploading the required attachments. The names and email addresses of your Dissertation Advisor and of your Program Director must be entered accurately on the DocuSign form for them to receive an email to verify your application upon submission. Only completed applications verified by the student's respective Dissertation Advisor and Program Director will be considered for funding. Retain a copy of your completed form for your records.

Dissertation Advisors: You will receive an email with the student's completed application upon their submission. Please read all information provided by the student and then complete all proceeding questions in Part B (page 4). Attach a letter of support (1 page) that addresses the quality of student's research and their contributions to the program. You may also choose to elaborate on the dissertation completion timeline outlined by the student above. Priority is given to students who have illustrated measurable progress toward this end. All attachments submitted by the student are visible to you at the end of the document (following page 5). Only completed applications reviewed by the student's respective Dissertation Advisor will be passed on to the Program Director and considered for funding. Retain a copy of the reviewed form upon submission for your records.

Program Director: You will receive an email once the student and their Dissertation Advisor have completed all of their required steps. You will be given access to review all of the information and materials provided by both the student and their Dissertation Advisor. All attachments submitted by the student and Dissertation Advisor are accessible to you at the end of the document (following page 5). Please answer questions on page 5.

APPLICATION FORM

Part A (Completed by Student)

1. Full Name:

2. Rutgers Email Address:

3. RUID:

4. Phone Number:

5. Academic Program:

6. Semester Coursework Completed:

7. Expected Dissertation Defense:

8. Total Graduate Credits Completed as of Application Date:

9. Are you currently on Rutgers University payroll?:

10. A dissertation abstract (600 word limit)

11. A narrative description of the work to be completed during the award year (600 word limit)

12. A statement explaining how your current means of financial support precludes or significantly interferes with your ability to complete your dissertation in a timely manner and how this award would enhance your dissertation completion. (300 word limit)

13. A numbered list of published or accepted manuscripts from work done at Rutgers University – Camden. Provide full citation and number of pages. Indicate clearly if the manuscript is an original article, book chapter, or refereed conference proceeding. (300 word limit)

14. A numbered list of professional presentations (given or accepted) from research work completed while at Rutgers University – Camden. Provide conference name, location, and date.   (300 word limit)

15. A summary of previous and ongoing financial support during Doctoral Studies at RU-C (e.g. TA, GA, Fellowships, scholarship, etc.). (300 word limit)

16. A list of all external funding applied for by the student. Indicate if funding was awarded, the amount awarded, and period of support provided. Please designate internal funding vs. external funding. (300 word limit)

17. Clear and detailed timeline that indicates how the student will complete the dissertation during the academic year of the award. (300 word limit)

18. Attach a Completed Dissertation Nomination Form

Student Signature   Date

Part B (Completed by Dissertation Advisor)

1. Does this student meet the following eligibility requirements:

   - Have advanced to doctoral candidacy (post-qualifying/ABD) and have **one year** remaining of dissertation writing.

   - Are in good academic standing at the time of application and throughout the final year of dissertation completion.

   - Making successful academic progress toward completion of their dissertation at the time of application

   - Are actively registered and enrolled in the Ph.D. program for each semester of the DCA period.

   > Yes, meets all eligibility requirements

   > No, does not meet all eligibility requirement

   > If no, please explain:

2. Is all information (including dissertation completion timeline) provided by the student in their application accurate?

   > Yes

   > No

   > If no, please explain:

3. Please attach a letter or support (1 page) that addresses the quality of student's research and their contributions to the program. (ability to upload)

Advisor Signature   Date

Part C (Completed by Program Director)

Do you endorse this student's application?

       Yes

       No

       If no, please explain:

Program Director Signature   Date